

# NON-DEGREE STUDENTS

Non-degree seeking students (guest students) represent those not enrolled in a degree or certificate program. All non-degree or guest students are **ineligible** for institutional aid. Guest students may enroll in courses on a space-available basis. All guest students must be advised and may enroll no earlier than one week before term begins.

## Applicants Must Submit:

An online Colorado State University Pueblo application.

- Students enrolling as a guest in 100-499 level courses need to apply as “undergraduate non-degree”
- Students enrolling as a guest in 500+ level courses need to apply as a “graduate non-degree”

Non-degree students are comprised of the following categories:

### Guest Student – No Credit

The guest student (no credit) category is reserved for applicants who wish to enroll in courses without degree-seeking status. A guest (no credit) student may enroll in a maximum of 6 hours per term. In place of a grade for each course, students receive the symbol AU (no credit) posted on transcript for guest courses. Extended Studies, CSU Online and Independent Studies courses cannot be taken for “no credit”.

### Guest Student – For Credit (Undergraduate)

The guest student (for credit) category is reserved for applicants who wish to enroll in undergraduate courses without degree-seeking status. A guest (for credit) student may enroll in a maximum of 15 hours per term.

A total of 30 semester hours may be earned while classified as a non-degree (guest) student. A guest (for credit) student who wishes to exceed the 30-semester hour maximum must formally apply for admission to a degree program. A guest (for credit) student must maintain a 2.0 cumulative grade-point average.

### Guest Student – For Credit (Graduate)

The graduate guest student (for credit) category is reserved for applicants who wish to enroll in graduate (500+) level courses without degree-seeking status. Graduate guest (for credit) students are limited to earning a maximum of 12 credit hours (or 27 credit hours for School of Education) of graduate credit while classified as a non-degree student.

A student who wishes to exceed the maximum number of credit hours permitted must seek approval of the Graduate Studies Board, or formally apply to a graduate program. Guest students must seek the approval of the individual graduate program director/coordinator to enroll in *any* graduate-level courses that are part of a graduate program curriculum.

### Guest Student -Senior Citizen

The guest student (senior citizen) category is reserved for applicants 65 years and older (or 62 years and retired) who wish to audit courses, tuition-free, without earning credit. Mandatory course fees may apply. Permission of the instructor is required. In place of a grade, senior-citizen guests receive the symbol AU (no credit) posted on transcript for guest courses. Extended Studies, CSU Online and Independent Studies courses cannot be audited.

### Guest Student –Military Veterans No Credit

Pursuant to the passage of House Bill 22-1407, any United States Military veteran who wishes to audit courses, tuition free without earning credit may do so at CSU Pueblo. A veteran student may audit up to 9 credit hours per term. Once enrolled as a veteran non-degree-seeking not-for-credit student, the student may not change any course to a for-credit model at any time during or after the course takes place. Mandatory course fees may apply. Permission of the instructor is required. In place of a grade, military and veteran guests receive the symbol AU (no credit) posted on transcript for guest courses. Veteran students wishing to utilize this program need to apply for admission as a Non-Degree Seeking student and either provide their DD-214 form or visit the CSU Pueblo Military Veterans Success Center, OSC Rm 114, to confirm veteran status. In place of a grade for each course, students receive the symbol AU (audited - no credit) on their transcripts. Extended Studies, CSU Online and Independent Studies courses cannot be audited.

Contact Military and Veteran Success Center for veteran information Colorado State University-Pueblo | Military and Veteran Success Center | CSU-Pueblo (csupueblo.edu) (<https://www.csupueblo.edu/military-and-veteran-success-center/>)

### Guest Student – For Credit (National Student Exchange)

See *National Student Exchange* section of the academic catalog.