ADMISSION REQUIREMENTS

Colorado State University Pueblo welcomes applications from all persons interested in post-secondary education.

The **Office of Admissions** is located in the Administration building, Room 201. Applicants should send all admission-related correspondence to the Office of Admissions, Colorado State University Pueblo, 2200 Bonforte Boulevard, Pueblo, CO 81001-4901 or email to info@csupueblo.edu. (info@csupueblo.edu) Applicants may also contact the Office of Admissions at (719)549-2462.

Prospective students may obtain information about all Colorado State University Pueblo programs and admission procedures by contacting the Visitor Center at (719)549-2418, visitorcenter@csupueblo.edu, or the Office of Admissions.

For information about admission to Colorado State University Pueblo Online, see *the* CSU Pueblo Online *(*https://catalog.csupueblo.edu/extended-studies/csu-pueblo-online/)section of this catalog. Admission standards and requirements included in this section apply only to students entering the University in Fall 2025, Spring 2026, or Summer 2026.

Admission Standards

Colorado State University Pueblo's admission process is designed to promote diversity within the student population and to assure equal access to qualified applicants. Colorado State University Pueblo is committed to providing access to a 4-year college degree to any academically prepared student. The final admission decision is based on the applicant's potential for attaining a degree at the University. Standards for each student type may be found under their respective sections.

NOTE: Acceptance into Colorado State University Pueblo does not guarantee acceptance into specific academic degree programs with additional admission requirements. Provisionally admitted students may be required to enroll in academic skill building and/or success courses as a condition of their admission.

Application Deadlines

For the best scholarship opportunities, housing accommodations, and course availability, prospective students should apply for admission as early as possible. The dates listed below are preferred deadlines. The Office of Admissions has the discretion to extend application deadlines. A submitted application is valid for **one calendar year** prior to the date of enrollment.

Semester	Date
Fall Semester	August 1
Spring Semester	January 2
Summer Semester	March 1

Enrollment Deposit

Degree-seeking first-year, second bachelors, and transfer students, domestic and international, must pay a non-refundable enrollment deposit of $85 before registering for courses at Colorado State University Pueblo. The enrollment deposit will be honored for **one calendar year** after the date of payment. Online, correspondence, graduate and readmitting/returning students are exempt from paying the enrollment deposit.

Students should contact the Office of Admissions for questions regarding the deposit at info@csupueblo.edu or (719)549-2462.

Statement Regarding Academic Performance

Applicants who have a GPA lower than required minimum will be prompted to complete a Statement Regarding Academic Performance form. The statement must include:

- Explanation for the lower GPA
- Any changes student has made to improve GPA
- Any steps student will take to ensure success at Colorado State University Pueblo

The statement is valid for **one calendar year**.

The academic performance committee will review all statements to determine potential for future academic success.

Disciplinary Suspensions

Colorado State University Pueblo is committed to a fair and comprehensive review process that supports student integrity, safety, and success.

Applicants are required to answer all questions on the admission application truthfully and accurately. Any applicant who indicates a prior disciplinary suspension or dismissal will be subject to additional review. Admissions staff will also review all official transcripts for notations regarding disciplinary action.

Verification Requirements:

If an applicant discloses a disciplinary suspension without transcript notation, the admissions team may request additional verification from the previous institution confirming:

- The nature of the disciplinary action
- The terms of the suspension
- The applicant's current standing, including eligibility to return

If a previously undisclosed disciplinary suspension is discovered through transcript review, an applicant will be required to submit the following:

- Formal Reinstatement Justification Letter that includes a description of the incident(s) leading to suspension, reflection on personal and academic growth since the incident, and a rationale for readiness to return to a university environment.
- Official Letter of Clearance from the previous institution confirming the completion of any imposed suspension and stating the applicant's eligibility to return. This letter must originate from the Student Conduct Office, Title IX Office, or equivalent authority.
- Letters of Recommendation from a mentor, employer, or community leader who can speak to the applicant's character and growth.

Submission Timeline:

Applicants will have **30 days from notification** to submit all required documentation. Failure to meet this deadline will result in withdrawal of

the application. Applicants who wish to be reconsidered after withdrawal must submit a new application and meet the same conditions.

Conduct Committee Review:

The Conduct Committee will evaluate all submitted materials and determine the applicant's admissibility. Committee recommendations may include conditions for enrollment or referrals to campus support services. The Conduct Committee may request additional documents or clarification before proceeding.

Committee Review Decisions:

Approved applicants will receive a formal admissions letter via email that includes any applicable conditions of admission.

Denied applicants will receive a formal denial letter via email that includes:

- The reason for the denial
- Special for appeal instructions for student denied due to disciplinary suspension

Denial of Application

CSU Pueblo may deny an application for admission based on one of the following reasons:

- Academic - high school or college grade point average below the required minimum
- Conduct issues
- Inability to meet full cost-of-attendance (F1 and J1 visa holders only)

Appeals

Appeal process for admission to undergraduate programs

Applicants who are denied admission* have thirty (30) days from the receipt of the denial to submit an appeal to the CSU Pueblo Office of Admissions by email at info@csupueblo.edu or by mail to Office of Admissions, ADM 201, 2200 Bonforte Blvd. Pueblo, CO 81001.

At minimum, appeals must include the following information:

- Applicant's Full Name
- Preferred Method of Contact
- Date of Birth
- Formal Letter of Appeal
- Additional Documentation (if applicable)

The formal letter of appeal must include a reason for appeal and an explanation why admission should be granted. Applicants will be encouraged to attach any additional documentation they feel will support the appeal.

The Executive Director of Admissions will conduct a full review of the admission file, the initial decision, and the appeal. The Executive Director, at his or her discretion, may request an interview with the applicant, either by phone or by video call, to seek clarification or to allow the applicant to explain in greater detail the reasons for appeal. The Executive Director will issue an independent decision based upon all information provided within 15 days after the interview. The decision will be sent to the student via email.

Applicants who are denied by the Executive Director may submit a final appear request to the Admissions Appeal Committee following the instructions outlined in the appeal denial letter. The Admission Appeal Committee, comprised of the University Provost and Vice President of Enrollment Management, will review both the original application, the appeal statement, and any other information or documents the applicant submitted with the initial appeal. Upon receipt of the final appeal request, the Appeal Committee has 15 business days to review the appeal and render a decision. After reviewing the appeal, the Committee must be in consensus and take one of the following actions to:

- Deny the applicant admission to the University
- Admit the applicant to the University as "online degree" only
- Admit the applicant to the University

The decision of the Admission Appeal Committee is final. Applicants fully admitted after appeal are not subject to any admissions conditions with the exception of required academic remediation courses.

Appeal process for admission to graduate programs

For denied application for graduate school, please visit the Graduate School Appeals section (https://catalog.csupueblo.edu/graduate-school/appeals/) of the catalog.

**Applicants who are denied for a prior disciplinary suspension reason will receive specific appeal instructions in their denial letter.*